

Mental Health / Behavioral Health Resource Guide Inclusion/Exclusion Guidelines

The Mental Health and Behavioral Health Resource Guides (MHRG or BHG) were established to help the consumer more readily identify and select licensed/credentialed practitioners and agencies that provide a variety of mental health, behavioral health and substance abuse treatment and support services. These guides are available only within the Helpline's service areas of funding.

I. Inclusion

- The Helpline reserves the right to include, remove or exclude any organization from the MHRG or BHG for any reason. Inclusion is a privilege rather than a right.
- Each therapist can only be listed once unless, they practice at two different agencies (with two different physical locations).
 - I.e. A therapist that offices in the same physical location as other therapists must be listed with the group.
 - I.e. A doctor that is contracted to provide psychiatric services for several agencies, can be listed under each agency .
- The MHRG and the BHG have the following disclaimer available for those who desire to read it: *"Inclusion in this Guide should in no way be construed to constitute an endorsement of a practitioner, an agency, organization, or its service, nor should exclusion be construed to constitute disapproval"*.

II. Subject Area Guideline

- The MHRG and BHG are intended to list mental health, behavioral health and substance abuse services. The Helpline Center makes no representation with respect to the completeness of the information. The information and certifications which appear in the Guide are self-reported by the organizations and practitioners.

III. Services excluded from the MHRG and BHG:

- Organizations that provide services which are unlawful.
- Organizations that misrepresent pertinent facts regarding their services or organizational structure.
- Support groups are excluded. Although exceptions can be made on a case by case basis.

IV. Stability Concerns

- Inclusion in the MHRG or BHG for organizations/programs that have been operational for less than 6 months will be determined on a case by case basis.

V. Political and Issue-Oriented Groups

- The MHRG and BHG will make every attempt to strive for balance in its resource file with regard to political and issue oriented groups, thus preventing bias in any direction.

VI. Editorial Privileges/Rights

- The Helpline Center reserves the right to edit information to match our style guidelines.

VII. Removal from Database

- Each organization is required to provide an update/verification of their information. After multiple, reasonable attempts by the Helpline Center have been made, the resource file may be removed from the MHRG or BHRG at the Helpline Center's discretion